

**Town of Deposit Planning Board  
Minutes  
6/12/25**

Present:

Adolf Schaefer  
Mike Anderson  
George Sanford

Craig Conklin  
Jeff Hartz  
Shelly Johnson – DC Planning  
Beverly Hartz

Guests:

Kimberly Russell Denny

The meeting was called to order by chair Adolf Schaefer at 7:00 PM.

Kimberly presented information on subdividing 2 parcels on Columbia Lake into to 4 parcels. Tax Map #368.-1-22.11. She showed maps of what she plans to do.

After reviewing the Site Plan Review manual, Shelly stated because this is on a private road and not a Public Road, this is considered a major subdivision.

There was a question about the Deed. If there is truly one large deed there would be 4 subdivisions. This would make it easier because there would be only 1 application. If there were two parcels then it would be 1 boundary line adjustment and 2 subdivisions.

Shelly stated soil tests are required to show the 3 new lots are buildable with water and sewer.

Shelly suggested Kimberly get the surveyor to get all the paperwork together and put it on a map with all the plat information. Have him also do the deed research, then submit the applications.

Based on what her map is showing the PB Board stated her proposal is doable. Just getting to this point is what is in question which needs to be addressed.

A motion was made to adjourn meeting at 7:47pm by PB Member Hartz. PB Member Sanford seconded. Motion carried.

The next meeting is scheduled for July10, 2025, at 7:00 PM.

Respectfully submitted,  
Beverly Hartz  
Town Clerk