

TOWN OF DEPOSIT MONTHLY BOARD MEETING MINUTES

The Town of Deposit held their regular Town Board Meeting on Tuesday, June 10, 2025 at 5:00pm. Councilmembers present- Eric Linkroum, Robert Mills, and Ammon Bush, and Lonny Schaefer. Town Supervisor-Rebecca Walley, Highway Superintendent- Ryan Tiffany, Town Clerk Beverly Hartz, Code Enforcement Officer-Peter Hathaway, and Deputy Town Clerk- Elizabeth Polomcean.

1.1 Public Participation-None

2.0- Minutes and Reports

2.1 The Town Board Meeting minutes of May 13, 2025, were reviewed. Councilmember Schaefer made a motion to approve the minutes. Councilmember Bush seconded. Motion carried.

2.2 The Payment of Bills was reviewed. The bills that were paid in General Fund #167-198. Highway Fund- Item #2-23-29, Item #3-60-69, Item #4-28-30. Councilmember Mills made a motion to accept the payment of bills. Councilmember Bush seconded. Motion carried.

2.3 The Financial Report-Supervisor Walley gave the Board an update on the report. Councilmember Bush made the motion to accept the Financial Report. Councilmember Schaefer Seconded. Motion carried.

2.4 The Highway Department –Hwy Superintendent Tiffany gave his report. He stated there was a lot of heavy rain during the month which caused minor flooding situations around the town. This resulted in the crew to perform some culvert and ditch debris clean up.

Sand and stone began being stockpiled at the highway garage for this upcoming winter. Ditching and other cleanup work was performed on Dug Road in preparation to its upcoming reopening. Roadside mowing began around the Town with the new tractor the Town received earlier this spring. More tree work was performed on Columbia Lake Road by cutting dead and overhanging trees. Gravel from the Dug Road bridge project was hauled off the jobsite and stockpiled for futures use around the Town.

Truck #4's salt spreader was picked up from Steel Sales after repair work was performed from its accident over the winter.

The crew also assisted the Town of Masonville through our shared services with trucks during their cold mix asphalt paving project.

The crew performed some outdoor cleanup and building maintenance at the Town Hall on Elm St.

Councilmember Mills made a motion to accept the Highway report. Councilmember Bush seconded. Motion carried.

2.5 Code Enforcement Officer Report- CEO Hathaway gave his report. He stated he still has not heard back from the association from Catskirondack Road about the agreement that was proposed.

He had 3 building permit requests-1 for a generator installation, 1 for an addition on Crystal Lake, and 1 for a deck and ramp on Highway 20. He did an inspection for insulation in a roof on a new home on Crystal Lake. He also received a call concerning a foundation on Cheese Factory Road. They want to sell the property and there was nothing on file so he instructed them they would need an engineer to look at it to see if it can be built on. He also had a call about a septic on 67 Mountaintop Lane. TC Hartz found the file and the requested information was given to the owner.

On May 15th he stated he took a 1 ½ hr. online Code class.

Councilmember Bush made a motion to accept the CEO report. Councilmember Mills seconded. Motion carried.

2.7 Planning Board Meeting Report- No report. Meeting is on Thursday 6/12.

2.8 The Dog Control Officer Report- 1 incident of a dog at large. Dog was picked up and taken to shelter. Councilmember Bush made a motion to accept the report. Councilmember Schaefer seconded. Motion carried.

2.9 Town Clerk Report was reviewed. REAL ID requirements for travel is still keeping her very busy with copies of marriage certificates. Councilmember Mills made a motion to accept the Town Clerk's Report. Councilmember Bush seconded. Motion carried.

3.0- Old Business

3.1- Signage for 3 Elm St.-The sign for out front of 3 Elm St. is completed. The Highway Dept has already prepped the site for it to be installed.

3.2-Records Management Update- TC Hartz stated she and Deputy Polomcean attended the 2 day training on records management policies and storage. She gave an overview to the Board on the educations training and how the NYS Archives can help them organize the records room and destroy records per the

LGS-1 guidelines. The Town can apply for a \$75,000 grant to help pay for this and it is no cost to the Town. She will be talking and meeting with a representative from the NYS Archives to get the process started. Councilmember Mills made a motion to accept the Town Clerk report. Councilmember Bush seconded. Motion carried.

3.3-Clean Up Day- It was discussed cleanup day for the Town of Deposit will be August 23, 2025 for electronics and Tires. This will be held at the Highway garage.

3.4-BAR (Grievance Day) report-The grievance meeting was held on May 29th. There were a couple of people who came to ask questions but no grievance issues.

3.Priamry Day- June 24th- The only thing on the ballot at the Town of Deposit is the Delaware County Treasurer. Everyone else is running unopposed.

4.0- New Business-

4.1 Resolution to honor Carolyn Denys-The Board approved Resolution #6 of 2025 to congratulate her for her dedication and years of service with the Deposit Community Theater.

4.2-Solar Panels Hwy Garage-Supervisor Walley received an email from NYSERDA to fill out a form to send to vendors on Solar Panels. She completed it and got a great response within a day from a lot of different vendors. One vender even sent her information about grants that are available for this. She states if the Town is going to pursue this there will need to be some preparation on submitting formal bids because the project will be over \$30,000.

4.3- Any Comments Updates- Councilmember Bush stated that the Town of Chenango is currently doing a facility assessment with a consultant to be more competitive with grants. Supervisor Walley stated that you can get a grant to get help to get grants. Councilmember Linkroum stated there are ways to help with grant writing by using AI now days.

Supervisor Walley stated she went to Albany with Upstate NY Town Association and gave the Board an overview of what was discussed. They met with 10 Senators and Assemblymen which went very well.

They discussed Ash Bore in Trees, chronic Lyme disease insurance coverage and Broad Band coverage.

Supervisor Walley requested Hwy Supt. Tiffany to give an update on the Knotweed process. He stated they are working on getting it more cleared out and covered.

Building maintenance has been completed at Elm St. and will do this at least twice a year.

Councilmember Mills mentioned insulating the Records Storage and the process to include maybe making the garage a Board/conference room below. He feels this should be in our five-year projection.

5.0 Informational Items

5.1-Dug Road Culvert is still expected to be completed in mid-June.

Councilman Schaefer made a motion to adjourn meeting at 6:48pm. Councilman Bush seconded. Motion carried.

Next meeting will be Tuesday, July 8, 2025, at 5:00pm

Beverly Hartz
Town Clerk