

## TOWN OF DEPOSIT MONTHLY BOARD MEETING MINUTES

The Town of Deposit held their regular Town Board Meeting on Tuesday, May 13, 2025 at 5:00pm. Councilmembers present- Eric Linkroum, Robert Mills, Ammon Bush, and Lonny Schaefer. Town Supervisor-Rebecca Walley, Highway Superintendent- Ryan Tiffany, Town Clerk Beverly Hartz, Absent- Code Enforcement Officer-Peter Hathaway, and Deputy Town Clerk- Elizabeth Polomcean.

### 1.1 **Public Participation**-None

### **2.0- Minutes and Reports**

2.1 The Town Board Meeting minutes of April 8, 2025, were reviewed. Councilmember Mills made a motion to approve the minutes. Councilmember Bush seconded. Motion carried.

2.2 The Payment of Bills was reviewed. The bills that were paid in General Fund #133-166. Highway Fund- Item 1 #12-20, Item #3-51-59, Item #4-25-27. Councilmember Linkroum made a motion to accept the payment of bills. Councilmember Bush seconded. Motion carried.

2.3 The Financial Report-Supervisor Walley gave the Board an update on the report. Councilmember Bush made the motion to accept the Financial Report. Councilmember Linkroum Seconded. Motion carried.

2.4 The Highway Department –Hwy Superintendent Tiffany stated that all the snow and ice equipment were taken off the trucks then were serviced for the summer work season to begin.

The crew made some in house repairs such as a wheel bearing on Truck #3, a radiator replacement in Truck #7, starter replacement on the Cat grader and new brushes on the rotary boom.

Roads were swept off town wide from winter application of sand and anti-skid stone material. Crusher run was hauled to McCabe Hollow Road and spread for it to be reprofiled. Suit-Kote did the reprofile on McCabe Hollow Road in preparation for paving this summer.

More tree work was performed cleaning up branches from the winter months and tree cutting in McCabe Hollow has been completed.

He also, stated that Deposit Central School sent a student to shadow the crew for the day because he has an interest in a heavy equipment career.

Councilmember Linkroum wanted to take a moment and thank Hwy Supt. Tiffany and his crew for a great job staying on top of the roads and finding if there were problems with all the rain the Town has had these past weeks.

Councilmember Linkroum made a motion to accept the Highway report. Councilmember Mills seconded. Motion carried.

2.5 Code Enforcement Officer Report- The report was reviewed and it stated the owner at 31 Hale Eddy spur has been working on the bathroom.

The agreement about the gate at Catskironack is in its final stages and should be signed very soon, hopefully by the end of the month.

There were 3 approved building permits, Pole Barn on Neale Road, 6 old Rte 10 porch/deck and a new home on Roods Creek Road.

One certificate of occupancy compliance for a Cell Tower on Bush Hill Road and a Cell Tower on McCabe Hollow. Inspections completed.

The report also, states he did a code search on 1634 Steam Mill Road.

He took a 6 hr. code class on 4/16, and a 2 hr. code class on 4/17.

Councilmember Linkroum made a motion to accept the report. Councilmember Bush seconded. Motion carried.

2.7 Planning Board Meeting Report- No report. Meeting was cancelled.

2.8 The Dog Control Officer Report- 5 incidents of dogs at large. 2 incidents went to shelter and 3 incidents were taken back home. Tickets were issued. Councilmember Linkroum made a motion to accept the report. Councilmember Bush seconded. Motion carried.

2.9 Town Clerk Report was reviewed. Town Clerk Hartz stated she took back the taxes to the County because tax season was over on 4/30. 91 % of the taxes were collected. It was a little less than last year which was 93%. TC Hartz stated that this past month she has quite a few marriage transcript copies due to the REAL ID requirements for travel. Councilmember Schaefer made a motion to accept the Town Clerk's Report. Councilmember Mills seconded. Motion carried.

### **3.0- Old Business**

3.1- Signage for 3 Elm St.-The sign for out front of 3 Elm St. is completed. The Highway Dept will be prepping the site for it to be installed.

3.2-Records Management Update- TC Hartz stated she has been researching how to handle records that need to be destroyed and retained. She stated that NYS Archives has an online manual with guidelines for this which she has been reviewing. TC Hartz stated that the NY Association of Local Government Records Management has a 2-day conference the first week of June on records

management policies and storage. She and the Deputy will be attending. Resolution # 5 of 2025 Records Management, was reviewed and approved. Roll call taken 5 yag 0-Nay. Councilmember Schaefer made a motion to accept the Town Clerk report. Councilmember Mills seconded. Motion carried.

3.3-Electrical Coops & agreements. Supervisor Walley has been researching the cost of gas and electric. She gave a spreadsheet to the Board to review comparing costs from different companies. After a lengthy discussion it was decided to keep NYSEG for the gas and to research further with NYSEG on the variable rates they offer to decrease the KWHs for electric. Currently the Hwy Dept has a variable rate which is .04 KWH less than 3 Elm St. Supervisor Walley stated it is very difficult to actually speak to a person at NYSEG. Councilmember Linkroum suggested asking for a Retention Officer for the information. If she does not get a good variable rate that is comparable to the Hwy Dept. then the Town will go with NY Power Authority with their base rate for a 12 month contract.

3.4-Committee Updates- Bldg. & Knotweed- Councilmembers Mills, Schaefer, and Bush did a walk through inside and outside of the buildings on 3 Elm St and Hwy Dept. The report from Councilmember Mills was handed out to all members for their review on their recommendations for changes. Some of the recommendations for the records storage area were to get it insulated and to have a ductless unit put in for heat and cooling to help with humidity and temperature control. Also, they suggested getting a lockable chain link fence separation of the Court documents to be separate from the rest of the documents.

The Eave gutters at 3 Elm St. looked good but they felt all they need is to be cleaned out routinely for less build up. There was a question as to where the drainage is going. They wanted to make sure that the drains went to the drainage system in the village. It was decided Hwy crew will routinely maintain the gutters.

The Hwy buildings were looked at, also. They feel that in order to help with the NYSEG gas & electric costs, the old building should be insulated or possibly used only as cold storage. Possibly only heating bathroom, break room and Hwy. Supt. office or moving the breakroom and office to another place. It would also help by turning lights off when not in that area.

Councilmember Linkroum and Hwy Supt. Tiffany gave an update on their findings of the Knotweed. There was a lengthy discussion on whether to use chemicals or to dig up and use tarps to kill it. Councilmember Schaefer stated he had a contact where the Town could purchase a heavy-duty type covering from that would do the job. It was decided that the Hwy crew would dig up what was in

the ground and then the area would be tarped until the knotweed is gone. Checking this will also be part of the routine of lawn maintenance by the Hwy crew.

3.5 Even Year Election Law Upheld-It has been decided that the EYE Law will be upheld effective this election year. Any elected official who was up for re-election this year in a 2 or 4 year term will only be a 1 yr term or a 3 yr. term.

#### **4.0- New Business-**

4.1 Clean Up Day- The Town of Deposit has decided to have another clean-up day this year which include tires and electronics. This will be sometime in August. Exact date will be forthcoming.

4.2-BAR Grievance Day- The Board of Assessment Review Grievance Day will be held on May 29<sup>th</sup> from 4-8pm at 3 Elm St.

Cemeteries- Deposit Lawn Care Services will be mowing the Town Cemeteries again this year. There is no change in the pricing.

#### **5.0 Informational Items**

5.1-Dug Road Culvert is expected to be completed in mid-June.

Councilman Schaefer made a motion to adjourn meeting at 6:48pm. Councilman Mills seconded. Motion carried.

Next meeting will be Tuesday, 10, 2025, at 5:00pm

Beverly Hartz  
Town Clerk