

TOWN OF DEPOSIT
PLANNING BOARD
3 ELM STREET, DEPOSIT, NY 13754

NOTICE TO ADJOINING PROPERTY OWNERS

DATE: _____

Dear: _____,

Your attention is called to the notice of a public hearing on the application of (owner) _____ for approval of the subdivision, entitled _____ which adjoins or is near your property.

The hearing will be held at the Town of Deposit Town Hall, 3 Elm Street, Deposit, NY on (day, date) _____ at (time) _____.

This notice will also appear in the Deposit Courier, the official newspaper of the Town of Deposit.

The subdivision/boundary line adjustment plat is available for public review from (date) _____ to (date) _____ during the hours of _____ at the Town Clerk's office, Town of Deposit. The Town clerk can be reached by calling 607-467-2433.

Applicant

Date

Please note:

See subdivision regulations, Town of Deposit, Section 304 (C), for Minor Subdivisions. "A public hearing shall be held by the Planning Board within sixty-two (62) days from the time of submission of the Minor Subdivision Plat for approval. The hearing must be advertised at least once in a newspaper of general circulation in the town at least five (5) days prior to the hearing. The applicant shall notify by Certified Mail, at least ten (10) days in advance, the owners of property abutting the proposed subdivision and directly across any adjoining road and shall furnish the Planning Board with post office receipts as proof of notification. The Planning Board may notify other persons as it deems necessary."

See subdivision regulations, Town of Deposit, Sections 305 (D) and 306(B), for Major Subdivisions. "Within sixty-two (62) days after the time of submission of a Preliminary Plat, the Planning Board shall hold a Public Hearing on said Plat. The Hearing shall be advertised in a newspaper of general circulation in the town at least five (5) days before such hearing. This Public Hearing shall also be used to solicit comments on the Draft EIS under SEQR, if required. The applicant shall notify by Certified Mail all property owners within five hundred feet (500') of the outside perimeter of the proposed subdivision, at least ten (10) days prior to the public hearing and shall furnish the Planning Board with Post Office receipts as proof of notification. The Planning Board may notify other persons or agencies as it deems necessary."