

## TOWN OF DEPOSIT MONTHLY BOARD MEETING MINUTES

The Town of Deposit held their regular Town Board Meeting on Tuesday, March 11, 2025 at 5:00pm. Councilmembers present- Eric Linkroum, Robert Mills, and Lonny Schaefer. Town Supervisor-Rebecca Walley, Highway Superintendent- Ryan Tiffany, Code Enforcement Officer-Peter Hathaway, Town Clerk Beverly Hartz, and Deputy Town Clerk- Elizabeth Polomcean. Absent- Councilmember Ammon Bush

1.1 Public Participation-Luke Tucker came and discussed The Deposit Community Park and asking for consideration at budget time, to include the park. The Town Board asked The Community Park to provide their budget, which he will.

### 2.0- Minutes and Reports

2.1 The Town Board Meeting minutes of February 11, 2025, were reviewed. Councilmember Mills made a motion to approve the minutes. Councilmember Linkroum seconded. Motion carried.

2.2 The Payment of Bills was reviewed. The bills that were paid in General Fund #83-106. Highway Fund- Item #1-7, Item #3-21-38, Item #4-15-17. Councilmember Linkroum made a motion to accept the payment of bills. Councilmember Schaefer seconded. Motion carried.

2.3 The Financial Report- Councilmember Mills made the motion to accept the Financial Report. Councilmember Linkroum Seconded. Motion carried.

2.4 The Highway Department –Hwy Superintendent Tiffany stated that most of the month was spent contending with snow and ice that we received quite consistently. In between storms the crew cleaned and maintained trucks and equipment used for clearing roads. Other maintenance performed included a carrier bearing and “U” joints on truck #3, drive tires replaced on truck #12, hydraulic leak on the excavator repaired as well as a full service on truck #13 and the backhoe.

The old boom mower and tractor was transported to Eklund Farm Machinery for public auction through RTI Auctions on March 3, 2025. The auction was on March 8<sup>th</sup>. It was sold for a higher price than what the Town was asking. Stephenson Equipment notified Hwy Superintendent Tiffany that the new boom mowing tractor is complete from being assembled and is waiting on delivery to our garage.

The crew did their annual sexual harassment/workplace violence safety training as well as their annual hearing tests through Delaware County.

Councilmember Mills made a motion to accept the Highway report. Councilmember Schaefer seconded. Motion carried.

2.5 Code Enforcement Officer Report- CEO Hathaway stated that He is waiting on a response from the Easy Street Association. He had no building permits this past month, as well as no Certificate of Occupancy issued. He did have a final inspection on a Leach field on Hale Eddy Spur. He is currently reviewing the flood documents for 100 Trout Run Rd to give a CO for the new home. CEO Hathaway stated that he attended a code class on February 12. Councilmember Mills made a motion to accept the Code Enforcement Officer's report. Councilmember Schaefer seconded. Motion carried.

2.7 Planning Board Meeting Report- Town Clerk Hartz stated that at the meeting last month a minor subdivision was approved. The public hearing is going to be at the April meeting because the owner could not attend the March meeting so the March meeting has been cancelled. Councilmember Schaefer made a motion to accept the Planning Board report. Councilmember Mills seconded. Motion carried.

2.8 The Dog Control Officer Report- There were 2 calls this past month. Both calls were for a dog at large. One was taken to the shelter from the Dollar General. Other tickets were issued for a dog at large on Hale Eddy Spur. Councilmember Schaefer made a motion to accept the Dog Control Officer Report. Councilmember Linkroum seconded. Motion carrier.

2.9 Town Clerk Report was reviewed. Town Clerk Hartz stated that tax bill payments have slowed down, but are still being collected until the end of April. TC Hartz stated that we are currently at 83% collected. She stated she is also, looking into adding an additional tax program that will allow people to pay tax bills online for next year. TC Hartz stated that this past month she did have a couple marriage transcripts issued. This has increased because of the deadline for people to get enhanced licenses is in May 2025. Councilmember Mills made a motion to accept the Town Clerk's Report. Councilmember Schaefer seconded. Motion carried.

### 3.0- Old Business

3.1- Approve resolution for Town Justice Audit- Councilmember Linkroum made a motion to approve the resolution. Councilmember Mills Seconded. Motion carried.

3.2 Thank you letter from Deposit Historical Society- Supervisor Walley stated that we received a thank you letter from the Historical Society and this is the first time in a while we have received one.

3.3-Approve lease for Boom Mower- Councilmember Linkroum had questions about the lease. After discussions his questions were answered. Councilmember Schaefer made a motion to approve the lease. Councilmember Mills seconded. Motion carried.

3.4-Update equipment purchases (HWY Superintendent)-Hwy Supt. Tiffany gave the Board an update on the equipment purchases. He stated the Tractor should be ready soon and the Truck may be ready by the fall. An estimated cash flow analysis for purchases was provided by supervisor.

4.0- New Business-

4.1- Approve fire protection contract (Village of Deposit)- Councilmember Schaefer made a motion to approve fire protection contract. Councilmember Mills seconded. Motion carried.

4.2 – Approve EF Transfer Policy (currently in practice but needs to be written)- Supervisor Walley stated that this is the current policy that is in place but we now have a Cyber Security policy and it has to be written down. Councilmember Schaefer made a motion to approve the EF Transfer policy. Councilmember Linkroum seconded. Motion carried.

5.0-Information Items:

5.1- The Town Clerk, Deputy Clerk, Supervisor and entire Highway Department have done the Workplace Violence Prevention and the Harassment and Discrimination Webinars. Each were about 30 minutes and are available through the NYMIR site. Next webinars are March 19<sup>th</sup>.

5.2- The Dug Road bridge expects to be completed by July 3<sup>rd</sup> and currently getting machinery ready to start work again shortly.

Councilman Schaefer made a motion to adjourn meeting at 6:02pm. Councilman Linkroum seconded. Motion carried.

Next meeting will be Tuesday, April 8, 2025, at 5:00pm

Beverly Hartz  
Town Clerk