

TOWN OF DEPOSIT MONTHLY BOARD MEETING MINUTES

The Town of Deposit held their regular Town Board Meeting on Tuesday, June 11, 2024 at 5:00pm. Councilmen present- Robert Mills, and Ammon Bush, and Lonny Schaefer. Town Supervisor-Rebecca Walley, Highway Superintendent- Ryan Tiffany, and Town Clerk-Beverly Hartz. Absent- Councilman William Morley, Code Enforcement Officer-Peter Hathaway and Deputy Town Clerk-Elizabeth Polomcean.

1.1 Public Participation- No public participation

2.0- Minutes and Reports

2.1 The Town Board Meeting minutes from May 14, 2024 were reviewed. Councilman Mills made a motion to approve the minutes. Councilman Bush seconded. Motion carried.

2.2 The Payment of Bills was reviewed. The bills that were paid in General Fund #167-195. Highway Fund- Item #I, 19-24 Item #III-43-49, Item #IV-27-28. Councilman Bush made a motion to accept the payment of bills. Councilman Mills seconded. Motion carried.

2.3 The Financial Report- Supervisor Walley gave the financial report. Councilman Mills made the motion to accept the Financial Report. Councilman Bush Seconded. Motion carried.

2.4 The Highway Department –Highway Superintendent Tiffany stated that the crew assisted the Town of Hancock with hauling asphalt under the shared services. Ditching was performed on Columbia Lake Road and Steam Mill Road. Roadside mowing also was completed around the Township. Grader work was performed on Hungry Hollow Road and Steam Mill Road to help smooth the road surfaces.

Maintenance was done by the crew on Truck #2 (replaced brakes), Trucks #3 & #10 had their oil changed, and Truck # 7 had its steering gearbox replaced. Truck #12 needed repairs for the emissions system which had to be done by Burr.

On Monday 5/6 and Tuesday 5/7 Columbia Lake Road received road damage caused by an oversized load. The company that owned the equipment with the load has agreed to repair all damages that were caused to the road.

On Saturday 5/11 Broome Emergency Services called to notify us of a water hazard/roadside flooding concern on Silver Lake Spur Road. After arrival it was noticed the flooding was caused by an upstream beaver damn which had broken causing a small flash flood scenario which created some road damage. Repairs

have been made to make the road passable and the blacktop repair will be completed later this season.

Councilman Mills made a motion to accept the Highway report. Councilman Schaefer seconded. Motion carried.

2.5 Code Enforcement Officer Report- CEO Hathaway was not at the meeting but Supervisor Walley gave the board an update. He had 1 building permit on prefab storage on County Hwy 20. He had a foundation inspection on Crystal Lake, Framing Trout Run Road and a fire inspection at Sports Filed Specialties. He met with an owner on Silver Lake Road about property lines and encroachment concerns.

He also stated he contacted a couple of contractors about fixing the Foundation at our 3 Elm St. office building.

Councilman Schaefer made a motion to accept the Code Enforcement Officer's report. Councilman Bush seconded. Motion carried.

2.6 Planning Board Meeting Report- TC Hartz stated there was no meeting in May so there was no report. Next meeting is June 13 @ 7pm.

2.7 The Dog Control Officer Report- There were 4 dog calls this past month. All of them were dogs at large. 2 dogs were taken to the shelter. 1 dog was not found and one was given back to the owner with a warning stating dogs need to be on leash in the village. Councilman Bush made a motion to accept the Dog Control Officer's report. Councilman Schaefer seconded. Motion carried.

2.8 Town Clerk Report was reviewed. TC Hartz stated that there were a few death certificates issued and she gave out quite a few building permit applications. Councilman Mills made a motion to accept the Town Clerk report. Councilman Schaefer seconded. Motion carried.

3.0- Old Business

3.1- Review suggested Shared Services contract- The Shared Services Contract was revised to include liability insurance coverage. Each Town/Village the Town does Shared Services with will receive a new signed contract completed in duplicate from us. They will sign one copy and return it to the Town with a certificate of liability insurance for us to keep on file.

3.2- Review suggested contract for education reimbursement (update CDL training courses)- The Board agreed to use the contract from the Association of Towns and revise it to fit for the Town of Deposit. Hwy Supt. Tiffany gave the Board an update on the CDL Training. He stated at his Hwy Supt. Seminar they had a representative there that teaches CDL training which involved using your own

equipment and online training. He still needs to get more detail on exact cost etc. Once he gets this information, he will bring it to the Board for review.

3.3-BAR Grievance Day-The BAR Committee only had one person come to discuss his property.

3.4- Update summer employees-Hwy Supt. Tiffany stated he is looking for candidates to work with the Highway Dept. for the summer program.

3.5 Winter maintenance-Councilman Mills put together a draft bid specification for the Boards review. Board agreed with his information but an affidavit of non-collusion is to be included. TC Hartz will type up the Legal Notice and put in Deposit Courier and the Hancock Herald and also posted on the website for August and review bids in September.

3.6- Municipal clean-up day. Supervisor Walley stated that she talked to Supervisor Wist about the clean up day and it was decided to be on July 27th. There is more to come.

4.0- New Business-

4.1-Computers and Windows 11 updates (Contact Computer Emergency Room)- Supervisor Walley she was notified that Microsoft will no longer support Windows 10 effective October 2025. Computer Emergency Room stated that the Town Clerk and the Highway Superintendent's computers will need to be replaced because they are too old and cannot be upgraded. This will have to be reviewed when it is budget time.

4.2- Purchase of Corel Program-Supervisor Walley's computer has been upgraded already and has Windows 11 but she will need new software for her Corel program. A motion was made by Councilman Mills and seconded by Councilman Schaefer to purchase the new software needed. Motion carried.

4.3-Pool Meeting July 23- Supervisor Walley stated there is a meeting planned at the Village Hall on July 23 @ 6pm to discuss who owns the Pool and the need for marsite. She stated the Board members are urged to attend.

4.4-June 19th discussion- The Board discussed the Town Clerk Office being closed on Juneteenth because it is a federal holiday. The bank, post office and the other municipalities are closed.

4.5- Court Clerk hours- There was a discussion about increasing the Court Clerks hours for the Town of Deposit. It was tabled until next meeting.

5.0-Informational Items-

5.1- Road Closures: The Dug Rd Bridge work continues. They have received some steel for the project which was unexpected. Work is progressing smoothly.

5.2 June 25 Primary Reminder-There will be no Primary on June 25 for the Town this year.

A motion was made by Councilman Schaefer to adjourn open meeting at 6:00 pm. Councilman Bush seconded. Motion carried.

Next meeting will be Tuesday, July 09, 2024 at 5:00pm

Beverly Hartz
Town Clerk