

TOWN OF DEPOSIT MONTHLY BOARD MEETING MINUTES

The Town of Deposit held their regular Town Board Meeting on Tuesday, May 14, 2024 at 5:00pm. Councilmen present- William Morley, Robert Mills, and Ammon Bush. Town Supervisor-Rebecca Walley, Highway Superintendent- Ryan Tiffany, Code Enforcement Officer-Peter Hathaway, Town Clerk-Beverly Hartz and Deputy Town Clerk- Elizabeth Polomcean. Absent Councilman Lonny Schaefer

1.1 Public Participation- Ashley Seyfried came and spoke about the Climate Smart Community Program.

2.0- Minutes and Reports

2.1 The Town Board Meeting minutes from April 9, 2024 were reviewed. Councilman Bush made a motion to approve the minutes. Councilman Mills seconded. Motion carried.

2.2 The Payment of Bills was reviewed. The bills that were paid in General Fund #137-166. Highway Fund- Item #I, 8-16 Item #III-37-42, Item #IV-23-26. Councilman Morley made a motion to accept the payment of bills. Councilman Mills seconded. Motion carried.

2.3 The Financial Report- Supervisor Walley gave the financial report. Councilman Mills made the motion to accept the Financial Report. Councilman Bush Seconded. Motion carried.

2.4 The Highway Department –Highway Superintendent Tiffany stated that all trucks had the winter snow and ice equipment removed then were serviced by the crew to get ready for the summer work season. The crew hauled in sand and grit stone to replenish our stockpile for next winter season. The remaining balance of road salt was ordered and stockpiled to fulfill our order request. Two culvert pipes were replaced in McCabe Hollow by the crew in preparation of pavement this summer.

Suit-Kote came for the first phase of work re-profiling McCabe Hollow Road which creates a new sub-base road structure in preparation for paving this summer. Summer ditch cleaning began starting on Columbia Lake Road where the crew left off at the end of last season.

Truck #3 needed new front brakes installed. Truck #7 had a coolant leak requiring new steel hoses installed. Both repairs were done in house by the crew. The crew also attended MSHA safety training with other municipalities that was hosted at the Walton Fire Department.

Councilman Morley made a motion to accept the Highway report. Councilman Bush seconded. Motion carried.

2.5 Code Enforcement Officer Report- CEO Hathaway stated he had 2 building permits issued, one on Trout Run Rd which also had a flood permit issued with it as well, and the other was on Silver Lake Spur. There were two inspections done. A code search was done for a property on Silver Lake Rd. An owner was talked to about junk on property. CEO Hathaway stated he took a 6 hour code class in Norwich. Councilman Morley made a motion to accept the Code Enforcement Officer's report. Councilman Bush seconded. Motion carried.

2.6 Planning Board Meeting Report- TC Hartz stated there was no meeting this month. Councilman Mills made a motion to accept the Planning Board report. Councilman Morley seconded. Motion carried.

2.7 The Dog Control Officer Report- There were 2 dog calls this past month. One was for barking dogs and the owner was given a warning. The second was for a dog at large and the owner picked it up. Councilman Mills made a motion to accept the Dog Control Officer's report. Councilman Bush seconded. Motion carried.

2.8 Town Clerk Report was reviewed. TC Hartz stated that there were a couple death certificates issued and a certified birth issued. She stated that taxes have been sent back to Delhi but the total collected was 92%. Councilman Morley made a motion to accept the Town Clerk report. Councilman Bush seconded. Motion carried.

3.0- Old Business

3.1- Approve Resolution #6 of 2024 Deputy Town Clerk Salary. Supervisor Walley stated that this is an updated version from what was emailed to the Board. Councilman Bush made a motion to approve the resolution. Councilman Mills seconded. Resolution carried.

3.2- Discuss summer lawn maintenance at 3 Elm Street. Highway Superintendent Tiffany stated that he is fine with having the Highway crew continue with the mowing of the grass.

3.3- Winter maintenance, should we consider bidding this. It was decided that Councilman Mills would work on putting together bid specifications for the next meeting.

3.4-Highway bidding vs "piggy backing." Some ideas were discussed. Highway Superintendent Tiffany is reviewing this further.

4.0- New Business-

4.1-Discuss shared services contracts- Supervisor Walley stated that we have not gotten back any shared highway services contracts from other Towns except one. She also stated that she was a little concerned that the current contracts do not state anything about either party needing insurance. It was decided to reword the contracts and send each municipality two contracts, one for them to send back with their signatures and one to keep for their records.

4.2-Update FOIL request policy to include email requests- This was discussed and decided to update the policy and review at next meeting.

4.3-Tractor & Boom Mower purchase. It was decided to purchase a new tractor with boom mower so it will be ready in time for next year's mowing season. The purchase of the tractor and the initial lease payment will be made from the Fund Balance which will be no cost to the tax payers. Councilman Mills made a motion to purchase the equipment. Councilman Morley seconded. Motion carried

4.4- Municipal clean-up day. Supervisor Walley stated that she called Delaware County and we can get a dumpster for \$375 for tires. She stated that we can also get pallets for electronics and if we keep the weight under 1 ton and haul to the recycling ourselves there would be no charge.

4.5 Resolution #9 of 2024 Climate Support Pledge- Councilman Bush made a motion to accept the pledge. Councilman Mills seconded. Motion carried.

4.6 Barbourville Cemetery update- Councilman Mills stated what was happening with the bridge to the cemetery. Councilman Bush asked if we had taken over the cemetery and if there were any open plots left. Supervisor Walley stated that it is maintained by the Town and there is one open plot left.

4.7- Insurance update- Councilman Bush stated there was an insurance committee meeting this past month. A person from NBT Insurance came and explained the policies to everyone who was there. Councilman Bush stated that when it was time to renew our policies, September or October, that we can discuss cybersecurity then. The Supervisor and the Town Clerk are working on the cyber security application in preparation for the meeting.

5.0-Informational Items-

5.1- Road Closures: The Dug Rd Bridge, West Bound entrance to Rt17, NYSEG to start work on Laurel Bank Ave May 13- Superintendent Tiffany stated that when he talked to NYSEG they are now going to do the work in June. He also stated that they will be cleaning the abounded gas lines.

5.2 June 25 Primary-There will be no Primary on June 25 for the Town this year.

Councilman Mills made a motion to adjourn open meeting at 6:48pm and go into executive session to discuss a legal issue and employe concern. Councilman Bush seconded. Motion carried.

A motion was made by Councilman Mills to close executive session at 7:06 pm and seconded by Councilman Bush.

A motion was made by Councilman Mills to adjourn open meeting at 7:06 pm. Councilman Morley seconded. Motion carried.

Next meeting will be Tuesday, June 11, 2024 at 5:00pm

Beverly Hartz
Town Clerk