

## TOWN OF DEPOSIT MONTHLY BOARD MEETING MINUTES

The Town of Deposit held their regular Town Board Meeting on Tuesday, January 9, 2024 at 5:00pm. Councilmen present- William Morley, Robert Mills, and Lonny Schaefer. Town Supervisor-Rebecca Walley, Highway Superintendent- Ryan Tiffany, Code Enforcement Officer-Peter Hathaway, Town Clerk Beverly Hartz, and Deputy Town Clerk- Elizabeth Polomcean.

Organizational meeting- Everything was reviewed and passed with amendments for the appointment of committees. Attorney Lewis is researching if other employees can be on committees or just Town Board members. There also was a change with the appointments section. Councilman Schaefer is replacing Councilman Morley as Deputy Supervisor. Councilman Mills wanted to thank Councilman Morley for his service as Deputy Supervisor for the many years he was appointed.

1.1 Resolution & Moment of Silence to honor deceased Councilman Carl A. Clark- Councilman Morley made a motion to accept Resolution #1 of 2024. Councilman Schaefer seconded. Motion carried

1.2 Public Participation- Mr. Douglas Ewing was wondering about his status for the BAR. Supervisor Walley stated that he had been appointed at last year's meeting. This would be effective 1/1/2024.

### 2.0- Minutes and Reports

2.1 The Town Board Meeting minutes from December 12, 2023 were reviewed. Councilman Morley made a motion to approve the minutes. Councilman Mills seconded. Motion carried.

2.2 The Payment of Bills was reviewed. The bills that were paid in General Fund #1-36. Highway Fund- Item #1-61, Item #3-108-116, Item #39-42. It was also discussed to renew the lease agreement with Exit 84, LLC. Superintendent Tiffany stated that that area is a great place for them to store material stock pile for both winter and summer needs. Councilman Morley made a motion to renew the lease agreement. Councilman Mills seconded. Councilman Schaefer abstained due to having a 5% nonprofit sharing membership in the Exit 84 LLC. Motion carried. Councilman Mills made a motion to accept the payment of bills. Councilman Morley seconded. Motion carried.

2.3 The Financial Report- Councilman Morley made the motion to accept the Financial Report. Councilman Mills Seconded. Motion carried.

2.4 The Highway Department –Highway Superintendent Tiffany stated that tree and brush cutting were done on Bush Hill Road. Ditching operations were finished up for the season on Columbia Lake Road. Plow equipment was repainted on a few of the larger trucks, as well as routine maintenance was performed on the trucks and equipment. Truck #13 had the hydraulic pump removed and replaced in house. The Village of Deposit DPW assisted with a few clogged pipes from the heavy rain we received on 12/18. The crew assisted the Village of Deposit DPW with repairs to their backhoe.

Councilman Mills made a motion to accept the Highway report. Councilman Morley seconded. Motion carried.

2.5 No Health Officer report currently.

2.6 Code Enforcement Officer Report- CEO Hathaway stated there was no building permit issued last month. At the end of the year there had been a total of 21 permits issued, 2 new home permits, 3 demo permit, 1 for a new cell tower, 3 were for septic systems, 11 were for a combination of garages, sheds, roofing, and deck renovations, and 1 was for renovations to a commercial building. The required census report for building permits was completed. There was a FOIL request for the building permits for 128 Silver Lake Spur, and there was a call from a resident on Neale Rd. about the procedure for building a garage/storage building. Councilman Mills made a motion to accept the Code Enforcement Officer's report. Councilman Schaefer seconded. Motion carried.

2.7 Planning Board Meeting Report- Town Clerk Hartz stated that the meeting is this coming Thursday. She stated that they are planning on going over the Solar Law, and they do have someone coming in for a boundary line adjustment. Councilman Schaefer made a motion to accept the Planning Board meeting report. Councilman Mills seconded. Motion carried.

2.8 The Dog Control Officer Report- There were no dog calls for the month of December. Councilman Schaefer stated he was pleased there were no incidents with dogs this month. He feels the owners need to make sure they are responsible to keep track of their animals. This costs the Town and taxpayers money when the dogs must be taken to the shelter.

2.9 Town Clerk Report was reviewed. Town Clerk Hartz stated that tax bill payments are steadily coming in daily.

Councilman Mills made a motion to accept the Town Clerk report. Councilman Morley seconded. Motion carried.

3.0- Old Business

3.1- Approve Solar Law (to be included in Site Plan Review)- The Town Board reviewed and agreed with the changes to the solar law they received from the Planning Board. The next step is to have a Public Hearing and a SEQR completed at next month's meeting. Councilman Schaefer made a motion to approve the changes. Councilman Mills seconded. Motion carried.

3.2- Cameras in the parking lot- After discussions it was decided to get new estimates before the next meeting.

4.0- New Business-

4.1- Discuss how Board wishes to fill vacancy (would like to fill at next meeting)- It was decided to have any interested parties submit a letter of intent and a resume stating their qualifications before the next Board meeting. Councilman Schaefer made a motion on how to fill the vacancy. Councilman Mills seconded. Motion carried.

4.2 Resolution #2 of 2024- to approve prepayment of utilities, internet, and postage- Councilman Schaefer made a motion to adopt the Resolution to prepayment of utilities, internet, and postage. Councilman Mills seconded. Motion carried.

4.3 Resolution #3 of 2024- to Balance 2023 Budget-Councilman Morley made a motion to adopt the resolution to balance the 2023 Budget with amendment the changes. Councilman Mills seconded. Motion carried.

4.4 Formally designate Town Clerk as Record Access Officer-Councilman Mills made a motion to designate Town Clerk as Record Access Officer. Councilman Schaefer seconded. Motion carried.

4.5 Approve Contract for Fire Protection- Councilman Mills made a motion to approve the contract for Fire Protection. Councilman Schaefer seconded. Motion carried.

4.6 BAR Vacancy- It was recommended LaVonne Winans be appointed to the BAR committee. Supervisor Walley stated the Town could have up to a total of 5 members and is looking for one more person. These are 5-year terms. - Councilman Mills made a motion to appoint LaVonne Winans to the BAR. Councilman Morley seconded. Motion carried.

4.7 Would like Policy committee to review Ethic Policy before next meeting. More to follow.

4.8 Would like Financial Committee to make recommendations for charges for FOIL requests before next meeting. More to follow.

5.0-Informational Items-

5.1 New Election Changes- Handout was reviewed by Board Members.

5.2 Town Clerk is working on website so she and her Deputy can upload current documents. Hopefully by next meeting they will have financial report and agenda uploaded at least 2 days before the meetings.

Councilman Schaefer made a motion to adjourn meeting at 6:01pm.  
Councilman Mills seconded. Motion carried.

Next meeting will be Tuesday, February 13, 2023 at 5:00pm

Beverly Hartz

Town Clerk