

TOWN OF DEPOSIT  
3ELM ST.  
DEPOSIT, NY 13754

BUILDING PERMIT APPLICATION

NUMBER \_\_\_\_\_

READ INSTRUCTIONS ON REVERSE BEFORE COMPLETING THIS APPLICATION

1/ APPLICANT'S NAME \_\_\_\_\_ DAYTIME PHONE NO. \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

2/ APPLICANT IS (CHECK ONE OR MORE)  
 PROPERTY OWNER  GENERAL CONTRACTOR  OTHER(SPECIFY) \_\_\_\_\_

3/ PROVIDE PROJECT LOCATION INFORMATION FOR THE FOLLOWING:

A-COUNTY \_\_\_\_\_ D-STREET ADDRESS OR DIRECTIONS \_\_\_\_\_  
B-CITY, TOWN, VILLAGE \_\_\_\_\_  
C-TAX MAP NO. \_\_\_\_\_

4/ PROVIDE NAMES, ADDRESSES AND TELEPHONE NUMBERS FOR INDIVIDUALS NAMED BELOW

A-PROPERTY OWNER	B-ARCHITECT AND/OR ENGINEER, IF ANY	C-GENERAL CONTRACTOR BUILDER
_____	_____	_____
_____	_____	_____
_____	_____	_____

5/ CONTRACTOR INSURANCE -  
WORKER'S COMPENSATION AND DISABILITY BENEFITS SECURED BY CONTRACTOR  YES  NO  NO WAGES TO BE PAID

6/ PROJECT COST ESTIMATE (SEE INSTRUCTIONS)

7/ CHECK ALL BOXES THAT APPLY TO THE NAMED PROJECT:

A - NATURE OF WORK -  
 NEW HOUSE/BLDG  GARAGE,CARPORNT  ADDITION  CHANGE OF USE  
 MOBILE HOME  STORAGE SHED  ALTERATION  DEMOLITION  
 MANUFACTURED HOME  SWIMMING POOL  RELOCATION

B - CONSTRUCTION CLASS -  
 TYPE 1 FIRE RESISTIVE  TYPE 3 HEAVY TIMBER  TYPE 5 WOOD FRAME  
 TYPE 2 NONCOMBUSTIBLE  TYPE 4 ORDINARY  UNKNOWN

C - OCCUPANCY USE CLASSIFICATIONS  
 R-3 ONE-FAMILY DWELLING  R2 MULTIPLE DWELLING APARTMENTS  B BUSINESS  S1-S2 STORAGE  
 R-3TWO-FAMILY DWELLING  R1 MULTIPLE DWELLING HOTEL/MOTEL  M MERCANTILE  A-1 ASSEMBLY  
 R4 MULTIPLE DWELLING SR CITIZEN  FI INDUSTRIAL  I-1 INSTITUTIONAL  
 R3 MULTIPLE DWELLING ADULT RESIDENTIAL CARE  U Utility or Miscellaneous

8/A - IS THE SITE WITHIN A FLOOD PLAIN?  YES  NO

B - IS THE SITE IN WHOLE OR IN PART A DESIGNATED WETLAND?  YES  NO

C - "X" ALL OF THE FOLLOWING THAT DESCRIBE THE PROVISIONS FOR WATER AND SEWER:

PUBLIC WATER SYSTEM  NEW PRIVATE WELL  PRIOR EXISTING PRIVATE WELL  OTHER  
 PUBLIC SEWER SYSTEM  NEW SEPTIC SYSTEM  PRIOR EXISTING SEPTIC SYSTEM

9/ WHAT WILL BE THE METHOD OF PROVIDING HEAT?

PRIMARY \_\_\_\_\_ SECONDARY: \_\_\_\_\_ NONE

10/ PLANS ARE (SEE INSTRUCTIONS)

ENCLOSED/ATTACHED  SHIPPED SEPARATELY  NOT SUPPLIED

11/ HAS ANY WORK COVERED BY THIS APPLICATION BEEN STARTED OR COMPLETED:  YES  NO

\*IF YES, READ INSTRUCTIONS CAREFULLY AND ATTACH A DESCRIPTION AND EXPLANATION

APPLICANT CERTIFICATION - I hereby certify that I have read the instructions and examined this applicaiton and know the same to be true and correct. All provisions of laws and ordinances covering this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or land use or the performance of construction.

Signature of Applicant/ \_\_\_\_\_ Date \_\_\_\_\_  
Authorized Agent X \_\_\_\_\_

CONSULT INSTRUCTIONS ABOUT APPROPRIATE FEE, REQUIRED PLANS AND MAILING DIRECTIONS.

AMOUNT ENCLOSED \$ \_\_\_\_\_

## BUILDING PERMIT APPLICATION INSTRUCTIONS

A BUILDING PERMIT IS REQUIRED BEFORE commencing construction or other improvement, removal or demolition of any building or structure (including auction barns, farm residences and other such structures) except as noted below; and BEFORE the installation of heating equipment.

A BUILDING PERMIT IS NOT REQUIRED for necessary dimensions and schedules. repairs which do NOT involve material alteration of structural features, plumbing, electrical or heating/ventilation systems; for agricultural buildings such as dairy barns and poultry houses; erecting fences, constructing non-commercial storage facilities under 140 sq. Ft.; and for replacing roofing or siding materials. (Under 25%)

ITEM INSTRUCTIONS FOR THE APPLICATION: (Items not listed are self explanatory. For further assistance, contact one of the offices listed below. )

3C. The tax map or property ID number can be obtained

from the local assessor, by consulting the appropriate tax

map, or through your county real property tax office. A Certificate of Occupancy will not be issued without this number.

5. Worker's compensation and disability benefits are necessary if wages are to be paid to anyone working on the project.

6. Project cost includes the material and labor costs associated with project work. Not included are architect,

attorney, engineer or other fees and land acquisition costs. Project costs do include direct costs for wells, septic systems, electrical hook-ups, foundation systems, etc.

7. If unsure of class, check off UNKNOWN or refer to Part 701, 19 NYCRR. Most new single family homes are wood frame construction.

8. Your Town Clerk may be able to help you determine if the project site is in a flood plain or is designated as a wetland. If not, contact the nearest NYS Department of Environmental

Conservation.

9. Enter Oil Hot Air, Oil Hot Water, Electrical Baseboard, Wood, etc., as appropriate

SEND THIS COMPLETED APPLICATION TO THE OFFICE BELOW:

607-467-2433

Peter Hathaway

CODE ENFORCEMENT OFFICER

3 Elm Street

Deposit, New York 13754

10. The original seal and signature of a licensed and registered architect or professional engineer must be affixed to ALL plans submitted; except residential buildings under 1,500 sq. Ft. of living area, OR for Interior alterations costing under \$10,000. Plans should include site work and landscaping, elevations, sections,

11. Undertaking activity that requires a building permit prior to obtaining such a permit is prohibited. In considering what action, if any, to take in specific case, the Department will evaluate violations based on prior experience with the applicant and other relevant factors.

12. It is the builder's responsibility to notify the Building Inspector when the building is ready for inspection. (A set of Plans should be on site).

1<sup>st</sup> Inspection - Foundation and Septic System

2<sup>nd</sup> Inspection - Shell - Electrical and Plumbing

3<sup>rd</sup> Final Inspection - When the building is complete and a request is made for a Certificate of Occupancy.

APPLICATION FEE: The appropriate application fee in the form of a check, money order or government agency voucher made payable to the TOWN OF DEPOSIT is required as indicated :

Cost of Proposed Activity	Application Fee
Up to \$500	\$25
\$501 to \$2,000	\$25 for the first \$2,000
\$2001 to \$25,000	Plus \$4 for each additional \$1,000 (or fraction thereof)
	Up to and including \$25,000
\$25,001 to \$50,000	\$117 for the first \$25,000 ,
	Plus \$3 for each additional \$1,000 (or fraction thereof )
	Up to and including \$50,000
\$50,001 and OVER	\$192 for the first \$50,000,
	Plus \$2 for each additional \$1,000 (or fraction thereof)

EFFECTIVE APRIL 7, 1993, NEW YORK STATE WORKER'S COMPENSATION LAW REQUIRES THAT BEFORE A BUILDING PERMIT IS ISSUED THE APPLICANT MUST SUBMIT PROOF OF WORKER'S COMPENSATION AND DISABILITY BENEFITS OR SUBMIT A STATEMENT THAT THEY DO NOT REQUIRE THESE COVERAGES.