

## TOWN OF DEPOSIT MONTHLY BOARD MEETING MINUTES

The Town of Deposit held their regular Town Board Meeting on Tuesday, February 14, 2023 at 5:00pm. Councilmen present- Carl Clark, Robert Mills. Town Supervisor-Thomas Axtell, Highway Superintendent- Daniel Axtell, Code Enforcement Officer-Peter Hathaway, Bookkeeper-Rebecca Walley, Town Clerk Beverly Hartz, and Deputy Town Clerk- Elizabeth Polomcean. Absent- Councilmen William Morley, and Lonny Schaefer.

1.1 Public Participation- none

2.0- Minutes and Reports

2.1 The Town Board Meeting minutes from January 10, 2023 were reviewed. Councilman Mills made a motion to approve the minutes. Councilman Clark seconded. Motion carried.

2.2 The Payment of Bills was reviewed. The bills that were paid in General Fund 36-65. Highway Fund- Item #1-1, Item #3-1-12, Item #4-4-5. Bookkeeper Walley did ask if the board wanted to keep paying for the Sam's Club membership, she stated that last year there was only \$265 spent at Sam's and \$100 of that was for the membership. It was decided not to continue the Sam's club membership. Councilman Clark made a motion to accept the payment of bills. Councilman Mills seconded. Motion carried.

2.3 The Financial Report- Bookkeeper Walley stated that she put amendments in as to where fund balances were moved to pay for the truck. She also stated that the amendments show the difference between the appropriations and revenues. Councilman Mills made the motion to accept the Financial Report. Councilman Clark Seconded. Motion carried.

2.4 The Highway Department –Highway Superintendent Axtell stated they replaced the sander chain in truck #7, rebuilt the sander on truck #4, and made repairs to the CAT grader; the hydraulic system, cylinders, and hoses. Repairs were also made on the 1997 New Holland backhoe. The 1976 John Deere Grader was serviced. A sign that blew down on County Route 20 was fixed. Truck #4 hit a pothole on 17 East during one of the snow storms during the past month; this bent the rim as well. The ditch was cleaned out on County Route 20. The plow edges on Truck #4, 2019 Ford F550, were replaced. Trucks and equipment were washed, as well as the shops cleaned out.

Councilman Clark made a motion to accept the Highway report. Councilman Mills seconded. Motion carried.

2.5 No Health Officer report at this time.

2.6 Code Enforcement Officer Report- CEO Hathaway stated there were no building permits issued. There were two final inspections done, as well as one Certificate of Occupancy. The NYS yearly report was filled out and filed. The census report was done for new buildings. A complaint on Silver Lake was reported about a septic issue, this will be more looked into once the spring thaw has happened. Code Enforcement Officer Hathaway stated he has taken two online code classes this past month. Councilman Mills made a motion to accept the Code Enforcement Officer's report. Councilman Clark seconded. Motion carried.

2.7 Planning Board Meeting Report- No report, the meeting was cancelled.

2.8 The Dog Control Officer Report-The DCO report stated that there were 2 calls in January. One was for dog surrender and the dog was taken to the shelter. The other was for a dog fight, dangerous dog; the dog was taken to the shelter. Bookkeeper Walley asked if it was possible to start having people who surrender their dog pay for the shelter fees, instead of the town. Town Clerk stated we would have to go through Ag & Markets and adopt a local law to make it policy. Bookkeeper Walley stated that we should maybe think about doing that. Councilman Clark made the motion to accept the Dog Control Officer's report. Councilman Mills seconded. Motion carried.

2.9 Town Clerk Report was reviewed. Town Clerk Hartz stated that there was one death this past month, a couple birth transcripts, and a couple genealogy searches. She stated that the majority of tax payments have been made; she mentioned that the Town's budget has been deposited into the accounts. Town Clerk Hartz stated that there are still some payments coming in. Councilman Clark made a motion to accept the Town Clerk report. Councilman Mills seconded. Motion carried.

Town Clerk Hartz did state that she has been in contact with a company to do the Town's website for over 2 years at this point and nothing has been done. She stated that she contacted them about going with someone else; the original company said that would be best because they have lost their website designer and have not been able to do anything. She stated that she has been in contact with Chenango Web Design out of Norwich and they are able to do the website. She stated that the new company's price is actually about half of what we would have paid the original company, both to build the website and the yearly fee. She stated that before she went ahead with the new company she wanted board

approval. Councilman Mills made a motion to go with the new company. Councilman Clark second. Motion carried.

### 3.0- Old Business

3.1- Review of Roods Creek Road repair project- Supervisor Axtell stated that it was discussed that \$100,000 would be taken out of the fund balance. The remaining \$219,400+ would be bonded out. Supervisor Axtell stated that he has looked into bonding out part of the project so that the Town doesn't have to cover the full cost at once to do the project. He stated that he has looked into a 5 year bond; this means that the payments may be higher because it is not as long of a bond.

Superintendent Axtell did state that there may be an issue with using GIS to help with the project. He stated that the issue is that Delaware County's contract with them runs out at the end of March, the Town of Deposit wasn't planning on starting the project until the end of April, beginning of May. He did state that Ontario County does have a contract with GIS that is good until the end of the year. The difference would be that the Ontario County contract does have an 18% increase of price. The price of the project would be upwards of \$376,000. He does not know what the price will be if Delaware County renews their contract, he doesn't even know if Delaware County will renew their contract with GIS. GIS told Dan that the last time the contract needed renewing it wasn't done till May.

Supervisor Axtell stated that the contract renewal would depend on the Public Works committee for Delaware County. He stated that there is a new public works commissioner. He stated that he has not seen a contract renewal on the schedule.

Superintendent Axtell did state that GIS needs a purchase order or letter of intent to get the Roods Creek Road project on their schedule. Supervisor Axtell asked if that would lock us in at the current price even if it went up. Superintendent Axtell stated he did not know.

Supervisor Axtell stated that the Highway committee will have another meeting on February 21, at 1pm to discuss this further.

### 4.0- New Business-

4.1- Approve having our Bookkeepers do the annual Justice Court records- Supervisor Axtell stated that this has to be done every year and previous years we have had Bookkeeper Walley do it. Councilman Mills made a motion to approve the Town's bookkeeper to do the annual Justice Court records. Councilman Clark seconded. Motion carried.

5.0-Informational Items- Supervisor Axtell stated that it is getting close to time to get petitions from Office of electors in Delhi. Town Clerk Hartz stated that the petitions can start on February 28, Republicans need to get 25 signatures and democrats need to get 10 signatures. She then stated that they have to be turned in between April 3d and April 6<sup>th</sup>.

Supervisor Axtell stated that he is up for reelections this year but is not going to run for office again. He stated that Councilman Morley is up for reelection but he is unsure if Councilman Morley is running again. Councilman Schaefer is also up for reelection; Supervisor Axtell stated that Councilman Schaefer has made it clear he is going to run for reelection.

Bookkeeper Walley stated that she is planning on running for the supervisor position. It was asked if the town would need a new bookkeeper then. Bookkeeper Walley stated that the bookkeeper works for the supervisor first and the board second. She stated that because of this a town supervisor can do their own books.

Councilman Mills made a motion to adjourn meeting at 5:35pm. Councilman Clark seconded. Motion carried.

Next meeting will be Tuesday, March 7, 2023 at 5:00pm

Beverly Hartz  
Town Clerk